



Estd. 1974

CHILDREN'S EDUCATION SOCIETY (Regd.)

Administrative Office :

1st Phase, J.P. Nagar, Bengaluru - 560 078. ☎ : 080 - 61754501 - 502 Fax: 080 2654 8658

THE OXFORD COLLEGE OF ENGINEERING

(Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by A.I.C.T.E., New Delhi, Accredited by NAAC & NBA New Delhi and Recognized by UGC under section 2(f))

Bommanahalli, Hosur Road, Bengaluru - 560 068.

☎ : 080 61754601 / 602 / 604 Fax: 080 25730551

E-mail: engprincipal@theoxford.edu Web: www.theoxford.edu

Proceedings of the Principal and Chairperson IQAC

Order

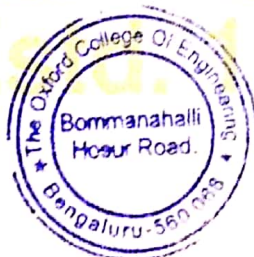
Date: 27/07/2018

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for The Oxford College of Engineering the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl.No	Name of Member	Designation	Role
1.	Dr.Praveena Gowda	Principal	Chairperson
2.	Dr. Malleshaiah.T.S	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative
3.	Mrs.Uma	Office Staff	Member – Non Teaching Faculty Representative
4.	Ms.Ashmitha Dale Pais	CSE Student	Member – UG Female Student Representative
5.	Mr.Vishal Nadig	EEE Student	Member – UG Male Student Representative
6.	Ms.Dechecka K U	MBA Student	Member – PG Female Student Representative
7.	Mr.Manoj P	MCA Student	Member – PG Male Student member Representative
8.	Mr.Srinivas AS	Senior Software Engineer, Netcracker Technologies, Bangalore	Member – Alumni Representative
9.	Mr.C.Prakash Mr.B.R.M Hema Maheshwar	Parent (of Male) Parent (of Female)	Member –Parent Representative
10.	Mr.Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative
11.	Dr. Mallikarjun K	Professor& Head Maths	Member – Coordinator
12.	Prof.Devi Vighneshwari	Asst. Prof in EEE	Joint Coordinator

Copy to:

1. Chairman and Vice Chairman
2. Committee Members
3. All the HOD's
4. IQAC File



Principal & Chairperson IQAC
PRINCIPAL

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MINUTES OF MEETING IQAC-2018-19

Date: - 7/8/2018

Time: - 10.30 AM

Committee members: Dr. R Praveena Gowda, Chairman and Principal

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr.Praveena Gowda	Principal	Chairperson	
2.	Dr. Malleshaiah.T.S	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs.Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Ashmitha Dale Pais	CSE Student	Member – UG Female Student Representative	
5.	Mr.Vishal Nadig	EEE Student	Member – UG Male Student Representative	
6.	Ms.Decekka K U	MBA Student	Member – PG Female Student Representative	
7.	Mr.Manoj P	MCA Student	Member – PG Male Student member Representative	
8.	Mr.Srinivas AS	Senior Software Engineer, Netcraker Technologies, Bangalore	Member – Alumni Representative	
9.	Mr.C.Prakash Mr.B.R.M Hema Maheshwar	Parent (of Male) Parent (of Female)	Member –Parent Representative	
10.	Mr.Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	
11.	Dr. Mallikarjun K	Professor & Head Maths	Member – Coordinator	
12.	Prof.Devi Vighneshwari	Asst. Prof in EEE	Joint Coordinator	
13.	HODs of all the departments	HODs	Invitees	

Proceedings of the 1st IQAC Meeting for the Academic Year 2018-19 held on 7/8/2018
by 10.30 AM at Board Room of the college

IQAC Coordinator welcomed all members present to the meeting.

Chairman addressed the members on following points:

1. **Year Inauguration:** Principal informed to all members of the committee that commencement of first semester BE and B Arch will be on 27th August 2018 and advised to suggest the names of chief guest for the inauguration. He also informed that Dr. M S Shashidhara, Prof & HOD of MCA and Dr K Mallikarjun, Prof and HOD of Engg. Mathematics will lead the committees (i.e functional committees for inauguration programmes) along with Dr. Surekha, Prof & HOD of Engg. Chemistry and Prof. Abdul Khadar, Incharge HOD of Engg. Physics. Principal advised the committee to prepare and submit the budget for approval.
2. It was brought to the notice of the members that Prof. Surekha, Prof & HOD of Engg. Chemistry and Dr. V S Bharath, Prof & HOD of EEE are preparing Hand Book - Calendar and College Magazine respectively. Members of the committee are informed to co-ordinate and submit the required data at the earliest for finalization of Hand Book and College Magazine.
3. It was also decided to procure around 800 Student Files to issue for first semester BE and B Arch students.
4. Members of the committee informed the attendance status of 3rd, 5th and 7th semester students. And advised to collect penalty of Rs.1000/- from 3rd and 5th semester students and Rs.500/- from 7th semester students.
5. Principal informed Members of the committee to have to daily check on Class Taken Report and also informed to take signature of the undersigned in the same.
6. Members of the committee were informed that Question Bank and Lab Manuals are finalized and ready for printing and Principal thanked the Members of the committee for the same.
7. It was decided to make Uniform Mandatory during lab hours along with ID cards for BE, MBA & MCA students.
8. Members of the committee were informed to submit the status of EAZYCOLLEGE to Prof. D Jayaramaiah of ISE at the earliest.
9. Principal briefed the CET admission details.
10. Principal also informed that no branch is eligible to opt for Change of College / Change of branch for the academic year 2018-19 as per AICTE/VTU norms.

11. Principal informed that VTU Affiliation for the academic year 2018-19 has commenced and advised Members of the committee to support the admin office for filling the same.

12. Members of the committee were informed to have a thorough check on the student's attendance and also to check the status of labs of 3rd and 5th Semester.

13. Principal briefed the result analysis of I year BE and informed that the results of PCD, Basic Electrical and Engg. Mathematics is not satisfactory. Advised the Members of the committee to check the same and guide the concerned faculty. He also informed the some students are failed in Physics Lab and instructed Prof. Abdul Khader to check on this.

14. Members of the committee were informed to go rounds in Admission Section and have the status of admission of their branch.

15. Members of the committee were informed to instruct the concerned to keep the department clean and tidy. Also advised the NSS Co-coordinator to conduct a programme under Swatch Bharath Abhiyan.

IQAC Chairman informed to conduct following activities through the respective committees and inform the progress in the next IQAC Meeting

- Value Added Courses 2 per department
- Add on Certificate Programs 2 per department
- Plan for Field Visits, Internships and Field Projects
- Feedback and Student Satisfaction Survey
- IPR Activities, Extension Activities, Faculty Development Training programs, Eco friendly activities in the campus etc,
- Faculties to publish more number of Research papers and edit books and chapters
- HODs to submit details of text books/ E-books, journals, e – journals to be purchased for their respective departments.
- Review of slow and advance learners and mentor mentee system. He advised to concentrate on slow learners.

The meeting concluded with vote of thanks from IQAC Coordinator.


CHAIRMAN IQAC
PRINCIPAL

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MINUTES OF MEETING IQAC-2018-19

Date: - 10/12/2018

Time: - 10.00 AM

Committee members: Dr. R Praveena Gowda, Chairman and Principal

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr.Praveena Gowda	Principal	Chairperson	
2.	Dr. Malleshiah.T.S	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs.Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Ashmitha Dale Pals	CSE Student	Member – UG Female Student Representative	
5.	Mr.Vishal Nadig	EEE Student	Member – UG Male Student Representative	
6.	Ms.Decheekka K U	MBA Student	Member – PG Female Student Representative	
7.	Mr.Manoj P	MCA Student	Member – PG Male Student member Representative	
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10.	Mr.Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	
11.	Dr. Mallikarjun K	Professor & Head Maths	Member – Coordinator	
12.	Prof.Devi Vighneshwari	Asst. Prof in EEE	Joint Coordinator	
13.	HODs of all the departments	HODs	Invitees	

Proceedings of the 2nd IQAC Meeting for the Academic Year 2018-19 held on
10/12/2018 by 10.30 AM at Board Room of the college

At the outset IQAC Coordinator welcomed IQAC Chairman, Members and HOD's present in the meeting

Action taken on the proceeding of the previous meeting was discussed and following are the review points.

- It is planned to conduct 17 Add on Certificate programs and 21 Value Added Courses
- Feedback was collected analyzed and action initiated as per the recommendations.
- Slow and Advance learners identified and mentor mentee order issued.
- 1 IPR Activity conducted
- 9 Extension activities conducted in co-ordination with NSS Unit of the college and 399 students participated.
- Till date 22 Capability enhancement programs conducted.
- It is planned to organize 3 Faculty Development Training programs for teaching and non-teaching staff.

The Chairman instructed the members present to conduct more number of activities in the coming Quarter and to report in the next meeting

Following are the points brought to the notice of the HOD's present in the meeting by the Principal /IQAC Chairman and informed to strictly adhere to the instructions.

1. Principal /IQAC Chairman enquired regarding the submission of the syllabus coverage report and advised the Members of the committee to stick to the schedule and submit the required document to the office of the undersigned as per the schedule.
2. Principal /IQAC Chairman briefed regarding NBA-AQAR. Advised Members of the committee to go through the new version of AQAR which is due to be submitted. Also advised Members of the committee to fill in the required data in all the criteria and submit the softcopy of the same to the office of the undersigned at the earliest.
3. Principal briefed the VTU circular regarding submission of best three projects at PG and Research level. Advised Members of the committee to submit 1 best project from each department on or before 20.12.2018.
4. Principal /IQAC Chairman informed the Members of the committee to send the coordinators to admin office for the filling the data online for ATAL Ranking of Institutions on Innovation Achievements.

5. Principal /IQAC Chairman enquired regarding submission of IA marks status. Advised Members of the committee to submit the same within the stipulated time.

6. Principal /IQAC Chairman informed Members of the committee to check that NBA files are updated before sanctioning vacation to the faculty. Also advised Members of the committee to instruct the concerned to prepare a draft copy of Question Bank and Manuals for the coming even semester.

Meeting ended with vote of thanks by IQAC Coordinator.



**CHAIRMAN IQAC
PRINCIPAL**

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MINUTES OF MEETING IQAC-2018-19

Date: - 23/4/2019

Time: - 11.00 AM

Committee members: Dr. R Praveena Gowda, Chairman and Principal

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr.Praveena Gowda	Principal	Chairperson	
2.	Dr. Malleshaiah.T.S	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs.Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Ashmitha Dale Pals	CSE Student	Member – UG Female Student Representative	
5.	Mr.Vishal Nadig	EEE Student	Member – UG Male Student Representative	
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10.	Mr.Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	
11.	Dr. Mallikarjun K	Professor & Head Maths	Member – Coordinator	
12.	Prof.Devi Vighneshwari	Asst. Prof in EEE	Joint Coordinator	
13.	HODs of all the departments	HODs	Invitees	

Proceedings of the 3rd IQAC Meeting for the Academic Year 2018-19 held on 23/4/2019
by 11.00 AM at Board Room of the college

IQAC Coordinator welcomed all members present to the meeting.

1. Principal /IQAC Chairman briefed the schedule for applying for VTU Examination Applications and informed Members of the committee to collect No Dues from final year students, repeaters and from the students who are having dues of college fees as well as hostel fee.
2. It was decided that Rs.500/- per session is charged as penal fee for the students who are absent for the Technical Training.
3. Principal /IQAC Chairman informed Members of the committee to display the tentative time table for the VTU examinations in the department notice board and advised Members of the committee to send a letter to VTU if they find any discrepancy in the subject codes etc.,
4. Principal /IQAC Chairman briefed that schedule of events for uploading practical batch list, shortage of attendance and IA marks etc., Also, advised Members of the committee to prepare the list of Internship ready to that as per VTU's instructions, it can be uploaded in the VTU website. Also advised Members of the committee, create batches for creating 6th semester students who are doing Internship as well as project work.
5. Principal /IQAC Chairman enquired regarding the status of feedback analysis and details of syllabus coverage.
6. Principal /IQAC Chairman opined that three level of project evaluation is not happening in the department. Advised Members of the committee to allot marks as per the rubrics for 3 levels of evaluation and record the same and also informed to send the copy of the same to the office of the undersigned.
7. It was informed that Sports Meet is scheduled on 26th April 2019 at St. John's Medical College Grounds. Advised Members of the committee to instruct the staff to attend mandatorily from 9:00 AM to 4:45 PM and attendance for the same is mandatory. (2 LOPs for the staff who have not signed in the attendance).
8. As scheduled, the Culture Meet is on 20th May 2019 and yet to finalize the Chief Guest.
9. NCSEM 2019: - Dr. M S Shashidhara, Professor & Head of MCA briefed the status of the National Conference and informed that Shri. A S Kiran Kumar, Former Chairman of ISRO has consented to be the Chief Guest for the event and informed that Members of the committee to instruct the students to register for paper presentation and also for display of projects on or before 25.04.2019.

10. Principal /IQAC Chairman enquired that status of preparation for NBA visit. It was noted that some maintenance works are pending across the departments, instructed Mr. Francis, Maintenance In charge to complete the task at the earliest.

11. Members of the committee were informed to submit the Result Analysis (After Revaluation) to the office of the undersigned.

12. It was also noted that students have not registered for Special Classes. Advised Members of the committee to instruct the students to attend the same and submit the list of students and fees details to Dr. Mallikarjun K, Dean (Exams), Professor & Head of Mathematics.

13. Principal /IQAC Chairman informed the Members of the committee to submit the list of Staff and Students who have voted in Loksabha 2019 Elections.

14. Members of the committee were informed to advise to concerned to update the proctor book.

15. Dr. Bharath V S, HOD of EEE and NBA Co-ordinator informed the Members of the committee to submit the required details for Criteria 9 and Criteria 10.

Principal / IQAC Chairman reviewed the following activities conducted by respective committee chair persons during the second quarter

16. It is observed that 5 Faculties got awarded by different agencies in the field of teaching committee members congratulated the awardees.

17. It is also observed by the committee 1 Ph.D. awarded from Bio Technology department.

18. Committee noticed that till date the institution had linkage with 20 organizations for Internship, R & D, job training, skill development program, guest lecture, workshop etc. also signed MOU with 20 Organizations.

19. Remedial class conducted by all departments.

20. It Is observed that till date 33 Faculties attended Faculty Development Programs at different training centers, and the institution also organized 3 training program for teaching and nonteaching staff.

21. 3 programs organized by the institution on Gender Equity and 3 programs on universal Values and Ethics

The Meeting concluded with vote of thanks by the IQAC Coordinator.


**CHAIRMAN IQAC
PRINCIPAL**

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MINUTES OF MEETING IQAC-2018-19

Date: - 18/6/2019

Time: - 10.00 AM

Committee members: Dr. R Praveena Gowda, Chairman and Principal

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr.Praveena Gowda	Principal	Chairperson	
2.	Dr. Malleshaiah.T.S	Head, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs.Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Ashmitha Dale Pais	CSE Student	Member – UG Female Student Representative	
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11.	Dr. Mallikarjun K	Professor & Head Maths	Member – Coordinator	
12.	Prof.Devi Vighneshwari	Asst. Prof in EEE	Joint Coordinator	
13.	HODs of all the departments	HODs	Invitees	

Proceedings of the 4th IQAC Meeting for the Academic Year 2018-19 held on 18/6/2019
by 10.00 AM at Board Room of the college

Principal /IQAC Chairman welcomed all members present to the meeting.

1. Principal /IQAC Chairman congratulated Dr. B R Raju and Dr. E Saravana Kumar for having received VGST sponsored funds for the academic year 2018-19 under Infrastructure Strengthening and Research Grant respectively.

2. Members of the committee were informed that our Institution has received funds from VTU for setting up EDUSAT. All Members of the committee are advised to make effective use of the same and the Coordinator Dr. B R Raju will share the details of courses and timetable for viewing the same.

3. Members of the committee were informed that applications from the eligible candidates towards the recruitment for the post of Asst. Professors are received through online. Members of the committee were informed to select at 1:5 ratios. Also informed that experts will be invited for the recruitment process.

4. Principal /IQAC Chairman briefed the schedule for uploading IA marks in the VTU portal for 2nd Sem BE, B Arch, MBA, MCA & M Tech. Advised Members of the committee to get it approved before uploading.

5. Members of the committee were informed to visit the Admission Section regularly and know the status of admission to the concerned department and also advised to have a check on the staff who are deputed to Admission Section to guide the aspiring candidates.

6. Dr. Mahendra M D, Professor and Head of department of ME will be the co-coordinator for printing Question Banks and Lab Manuals for the academic year 2019-20. Advised Members of the committee to see that the manuals are well organized and submit the softcopy of the same by end of June 2019.

7. Also, advised Members of the committee to submit the stationery requirements to the office of the undersigned for the academic year 2019-20.

8. Members of the committee were informed to following the following rule before sanctioning leave to the faculty

For 120 intakes: 2 staff can avail leave at a same time.

For 60 intakes: 1 staff can avail leave on the same day.

Only 2 Members of the committee are allowed to take leave on the same.

Informed Members of the committee to strictly adhere to the above.

9. Members of the committee were informed to depute faculty to attend for Mandate Induction Programme organized by AICTE.

10. Prof. Guru Dutt S, Principal of TOSA introduced himself to all Members of the committee and informed that TOSA is coming out with certain rules like to follow dress code, wearing ID Cards etc.,

11. Members of the committee were informed to send the details of Department Tours at the earliest to engprincipal@theoxford.edu.

12. Dr. E Saravana Kumar, Professor and Head of CSE informed all Members of the committee to submit the details / write up for the upcoming College Magazine on or before 04.07.2019.

13. Dr. R V Dhanalakshmi, Professor and Head of MBA, informed that International Yoga Day is celebrated on 21.06.2019 and welcomed all to participate in the same make the event a grand success.

14. Principal /IQAC Chairman informed all Members of the committee to submit the consumable requirements for the whole academic year 2019-20. Also advised the Members of the committee to maintain a log book which records the servicing details of the equipment's in the department and also advised to have a stock check every semester.

15. Principal /IQAC Chairman informed the members, following are the initiatives taken and activities conducted by the institution during 2018-19

- Add on certificate programmes Conducted **17**
- No of Value Added courses offered **21**
- Field Projects / Internships under taken – all department, no. of Students Participated – **1915**.
- Total number of permanent faculty - **260**
- No of faculty with Ph.D. – **40**
- Demand Ratio – Number of seats available – **1380**, , Students Enrolled-**692**
- Honors' and recognitions received by teachers – **06** faculties.
- Result- total cumulative pass percentage of the entire programs **97.04%**
- Research funds sanctioned by the KSCST–Rs, **41500** for **6** projects.
- Workshops/Seminars Conducted on Intellectual Property Rights – **01**.
- Awards for Innovation won by Institution/Teachers/Research scholars/Students – **06**.
- Research Publications Awards received – State Level-**03**, National Level-**03**.
- Ph. Ds awarded – **01**.
- Research Publications in the Journals notified on UGC website –
- International level-**16**.

- Books and Chapters in edited Volumes / Books published –4.
- Faculty participation in Seminars/Conferences and Symposia–Attended workshops/seminar- 50, presented papers 54, attended as resource persons- 1
- Bibliometric of the publications –20.
- Number of extension and outreach programmes conducted – 6
- Awards and recognition received for extension activities – 01
- Number of Students participating in extension activities- Swachh Bharat, Aids Awareness, Gender Issue- 54 staff and 263 students.
- Number of Collaborative activities – 52, Linkages with institutions – 20 and MoUs signed with institutions –20
- Budget Allocated for Infrastructure Development is – Rs, 39.78 lakhs, maintenance of Academic Facilities –Rs, 98.53 lakhs,
- During the year 360-Text Books, 40-Reference Books Purchased
- During the year 1268 students availed scholarship from different Government Departments.
- 48 capability enhancement programs conducted benefiting -1531 students benefited by Guidance for competitive examination and career counseling.
- Through On Campus-415 students placed in different companies and Off campus 288 students got placement, 16 students joined for higher education.
- During 2018-19 Alumni Contributed - Rs, 4.40 Lakhs.
- 3 Teachers provided with financial support of - Rs, 2500 for attending conferences / Workshops.
- 3 Professional training programs conducted for teaching and non- teaching staff.
- During the year -Rs, 20,000 Grants Received from National Women Commission
- Gender Equity promotion programs conducted –3 and 3–Programs on universal Values and Ethics.



**CHAIRMAN IQAC
PRINCIPAL**

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